

## ORDINANCE 2022-03

### ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JULY, 2022 AND ENDING THE 30TH DAY OF JUNE 2023

WHEREAS, The Board of Trustees of the Carlock Public Library District of the Counties of McLean and Woodford, State of Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Public Library District for the fiscal year beginning July 1, 2022 and ending June 30, 2023, and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on July 19, 2022 notice of which was given at least thirty (30) days prior thereto by publishing notice thereof in a newspaper of general circulation in the Carlock Public Library District; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of the Carlock Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE CARLOCK PUBLIC LIBRARY DISTRICT, IN THE COUNTIES OF MCLEAN AND WOODFORD, STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same or hereby budgeted, set aside and appropriated for all Corporate Library Purposes for the fiscal year beginning July 1, 2022 and ending June 30, 2023; and the object and purposes for which said appropriations are made, and the amounts thereby appropriated for such purposes are as follows; to-wit:

#### FOR GENERAL CORPORATE PURPOSES [75 ILCS 16/35-5]:

Director Salary	\$31,600.00
Supplemental Staff Salaries	63,740.00
Janitor Salary	3,870.00
Adult/Young Adult Books	6,000.00
Children's Books	3,000.00
Audio Books	300.00
Periodicals/Newspapers	1,500.00
Hoopla	2,500.00
Online Subscriptions	2,000.00
Videos	1,200.00
RSA/ADML (Overdrive)	375.00

Summer Reading Program	2,000.00
Adult Reading Program	500.00
Story Hour	600.00
Special programs	1,500.00
Library Supplies	600.00
General Supplies	1,000.00
Office Supplies	350.00
Postage	1,500.00
Copier & FAX Supplies	2,000.00
Janitorial Supplies	400.00
Computer equipment & supplies	2,500.00
Utilities Phone/internet	1,800.00
Water	1,000.00
Electricity	3,200.00
Gas	3,200.00
Maintenance, Building	3,500.00
Construction Loan	35,000.00
Equipment	1,000.00
Equipment Repair	200.00
Fixtures & Furniture	2,000.00
Mileage Reimbursement	250.00
Continuing Education	750.00
RSA & OCLC Membership	2,500.00
Website	1,800.00
Publishing	2,000.00
Public Relations	2,175.00
Movie licensing fees	250.00
Attorney	2,000.00
Accounting Fees	10,000.00
Financial Audit Fees	8,000.00
IT Maintenance and Updates	1,500.00
IT/Data Security Assessment	2,500.00
Miscellaneous	1,500.00
Contingencies	1,700.00
<b>TOTAL</b>	<b>216,860.00</b>

**FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]:**

1. Social Security Taxes	\$ 8,000.00
<b>TOTAL</b>	<b>\$ 8,000.00</b>

**FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INS**  
**[745 ILCS 10/9-107]**

1.	Insurance (including public liability insurance, property damage (fire) insurance, unemployment compensation, workers' compensation)	\$ 6,500.00
2.	Risk Management, Loss Control and Prevention	\$15,000.00
3.	Contingencies	\$ 1,000.00
	<b>TOTAL</b>	<b>\$ 22,500.00</b>

**FOR THE PURPOSE OF A WORKING CASH FUND (75 ILCS 16/35-35):**

1.	Working Cash Fund	\$ 35,000.00
	<b>TOTAL</b>	<b>\$ 35,000.00</b>

**FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:**

1.	Special Reserve Fund plan	\$114,000.00
	<b>TOTAL</b>	<b>\$ 114,000.00</b>

**Section 2: Appropriated for the foregoing expenses from the following estimate of revenues by source, anticipated to be received by the Library District in the fiscal year:**

Projected cash on hand July 1, 2022	\$ 8,365
Miscellaneous gifts and donations	\$ 34,210
Income of Interest	\$ 1,000
Special purpose grants	\$ 4,285
Photocopy, cards, fax, and miscellaneous	\$ 3,500
Corporate Personal Property Replacement Tax	\$ 400
From Working Cash	\$ 35,000

From Special Reserve Fund	\$ 114,000
Tax for General Corporate Library purposes	\$ 165,100
Tax for Social Security purposes	\$ 8,000
Tax for Liability and Insurance	\$ 22,500
Expected cash on hand June 30, 2023	\$ 0

**Section 3:** Any unexpended balances in the General Library Fund and Maintenance Fund appropriation made by this Ordinance will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75 Illinois Compiled Statutes.

**Section 4:** The Secretary of the Carlock Public Library District is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

**Section 5:** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Carlock Public Library District and approved by the President thereof this 19th day of July, 2022.

**BOARD OF TRUSTEES OF CARLOCK  
PUBLIC LIBRARY DISTRICT**

By: Beth Wagner  
Its President

ATTEST:  
Jane M. Randall  
Its Secretary

