

**Public Hearing for the Budget and Appropriation Ordinance
and**

Regular Meeting of the Board of Trustees

CARLOCK PUBLIC LIBRARY DISTRICT

202 E. Washington Street, Carlock, IL 61725

July 21, 2026- 6:30 pm OR via ZOOM: Meeting ID 842 206 3421, passcode 779911

Meeting Minutes

Public Hearing for the Budget and Appropriation Ordinance

The public hearing began at 6:30 pm. The meeting was open to the public and also available via Zoom. No members of the public were in attendance, either in person or virtually.

Regular Meeting of the Board of Trustees

President Beth Wagner called the meeting to order at 6:51 . Board members present were David Garrison, Kevin Moore, Nick Birky, Dawn Neblock and Cynthia Edmonds-Cady. Laura Stephenson was absent. Library Director Christie Lau was also present. The Pledge of Allegiance was recited.

Correspondence

There was no correspondence.

Public Comment

There were no visitors and no public comments.

Meeting Minutes

The minutes of the June 16, 2026, meeting were reviewed. Dawn motioned to approve as read. Kevin seconded the motion. The motion was unanimously approved.

Reports

Library Director: Christie Lau shared three reports: the June 2026 monthly director's report, the 4th quarter fiscal year 2026 director's report, and the fiscal year 2026 summary.

President: no report

Secretary: no report

Finance Committee: The finance committee met on July 13, 2026. After reviewing the preliminary FY2026 financial report, the recommendation was made to disburse the unappropriated equity to:

1. Pay expenses incurred in June but paid in July (approximately \$4822)
2. Increase the Working Cash Fund by \$6,000, from \$36,000 to \$42,000
3. Move the remainder (approximately \$20,000) to the Special Reserve Fund

The Budget and Appropriation Ordinance up for consideration this evening includes the Working Cash and Special Reserve Fund changes.

Marketing Committee: no report

Policy Committee: The policy committee met on July 13, 2026, to discuss a policy to address the issue of vendor selection and management discussed at the previous two meetings. The committee reviewed a draft of a Purchasing Policy, but felt they needed input from remaining board/committee members before making any recommendation.

Treasurer: Dave Garrison reviewed the financial reports for June 2026 and for fiscal year 2026.

Old Business: There was no old business.

New Business:

Fiscal Year 2026 Secretary's Audit Report for IPLAR

Two board members are needed to audit fiscal year 2026 meeting minutes for accuracy and completeness. Their report will be included in this year's IPLAR report, so the audit must be complete by August 25. Cynthia and Dawn will review the minutes and complete the report.

Ordinance 2026 - 03 (Budget and Appropriation)

It was noted that Ordinance 2026-03 (Budget and Appropriation) includes the recommendations of the finance committee: a change from \$36,000 to \$42,000 for the Working Cash Fund and a total of \$49,551 in the Special Reserve fund. Nick motioned to approve Ordinance 2026-03 (Budget and Appropriation). Dawn seconded the motion. It was approved unanimously.

Ordinance 2026 – 04 (Building and Maintenance)

After review and discussion, Beth motioned to approve Ordinance 2026 – 04 (Building and Maintenance). Kevin seconded the motion. It was approved unanimously.

The next regular meeting date is August 18, 2026.

Dave motioned to adjourn the meeting. Cynthia seconded the motion and the meeting was adjourned at 7:43 p.m.